

## WORKSHOP REGISTRATION FORM

Please fill out one registration form per person

Please complete using block letters or typewriter

**Please forward the completed form to:**

CPO HANSER SERVICE  
Zum Ehrenhain 34  
22882 Barsbüttel, Germany

Phone: +49 40 670 88 20  
Fax: +49 40 670 32 83  
E-Mail: euro-notes@cpo-hanser.de

### A. Personal Details

for internal use only 

|     |  |  |  |  |
|-----|--|--|--|--|
| 386 |  |  |  |  |
|-----|--|--|--|--|

Ms    Mr    Dr    Prof

Family name: \_\_\_\_\_ First name: \_\_\_\_\_

Institution/Department: \_\_\_\_\_

**Mailing address:**    private address    institute address

Street: \_\_\_\_\_

Postal code, City: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### B. Registration Fees

| Participant Category  | Registration and payment received until 23/06/2008 | Registration and payment received after 23/06/2008 | EUR        |
|---|--|--|------------|
| Team member*<br>EAES member / ESGE individual member**  | [20] <input type="checkbox"/> EUR 220              | [21] <input type="checkbox"/> EUR 250              | EUR        |
| Please enter your team partner's <b>surname</b> (family name), <b>first name</b> and <b>email address</b> in this field:  |  |  |            |
| Team member*<br>(no affiliation with EAES / ESGE)   | [22] <input type="checkbox"/> EUR 250              | [23] <input type="checkbox"/> EUR 250              | EUR        |
| Please enter your team partner's <b>surname</b> (family name), <b>first name</b> and <b>email address</b> in this field:  |  |  |            |
| Single participant<br>EAES member / ESGE individual member**  | [24] <input type="checkbox"/> EUR 280              | [25] <input type="checkbox"/> EUR 350              | EUR        |
| Single participant<br>(no affiliation with EAES / ESGE)   | [26] <input type="checkbox"/> EUR 350              | [27] <input type="checkbox"/> EUR 350              | EUR        |
| Welcome reception, 25/09/2008   | [40] <input type="checkbox"/> free of charge       |  |            |
| Farewell lunch, 27/09/2008  | [41] <input type="checkbox"/> free of charge       |  |            |
| Working group, 25/09/2008   | [31] <input type="checkbox"/> free of charge       |  |            |
| Please enter your preferred group no. in order to priority, separated by comma: 1. Suturing/Wall closure/Anastomotic devices, 2. NOTES research, 3. Bariatric applications, 4. Triangulation and stability, 5. Infection and immunology, 6. NOTES and associated techniques |  |  |            |
| <b>Subtotal B</b>   |  |  | <b>EUR</b> |

\* **Team members:** Participants are greatly encouraged to register in "teams" composed of a minimally invasive surgeon and an interventional gastroenterologist (Maximum number of persons per team: 2). As teamwork is considered an important aspect of the workshop, persons may take advantage of the reduced fee by joining forces. All participants are required to register for the workshop individually, whether as part of a team or not. When registering, persons who wish to participate as teams will be required to insert the name of their partner in the allocated field. Should the person assigned as partner not register for the workshop, the person registering as team member will be required to pay the individual registration fee. The outstanding balance will be payable by 8 September 2008.

\*\***Members:** receive a 20% registration fee reduction. This benefit is only valid for registration before the first deadline of June 23, 2008.

### C. Hotel Accommodation

**Please make the following reservation**

Arrival: \_\_\_\_\_ Departure: \_\_\_\_\_ No. of Nights: \_\_\_\_\_ Late arrival: after 18 h    yes    no

smoking    non-smoking   The reservation will be made on a first-come, first-served basis.

Please indicate name of hotel and number of rooms:

|            | Hotel Name | Single Room<br>No. of rooms | Double Room<br>No. of rooms |
|------------|------------|-----------------------------|-----------------------------|
| 1st Choice |            |                             |                             |
| 2nd Choice |            |                             |                             |

For individual hotel reservations at the **Radisson SAS Hotel** please make use of the call-in allotment which has been set up for Workshop delegates. Please use the hotel's online reservation at [www.royal.brussels.radissonsas.com](http://www.royal.brussels.radissonsas.com). Make sure to enter the word **Notes** in the promotional code field.

I guarantee my hotel accommodation with the stated credit card data indicated under **D. Payment** and authorise the hotel or CPO HANSER SERVICE GmbH, in case of non-utilisation of the reserved room(s) to collect possible costs.

## D. Payment

|                                 |                  |
|---------------------------------|------------------|
| <b>Total amount to be paid:</b> | <b>EUR</b> _____ |
|---------------------------------|------------------|

I agree to transfer the amount (free of any bank charges) of EUR \_\_\_\_\_ on (date) \_\_\_\_\_ to your bank:

**CPO HANSER SERVICE GmbH w/Euro-Notes 2008**  
**HSH Nordbank, Account number: 100 0165 281, Bank code: 210 500 00**  
**IBAN: DE66 2105 0000 1000 165 281, BIC: HSH NDE HH**

or

I use the following credit card:       **VISA**     **American Express**     **Mastercard/Eurocard**

Name as indicated on the card: \_\_\_\_\_

Street: \_\_\_\_\_

Postal code, City: \_\_\_\_\_

Country: \_\_\_\_\_

Card number: 

Security number:  (See the back of your credit card)

Expiry date: \_\_\_\_\_

I herewith accept the General Conditions. I agree that for the purpose of workshop organisation only my personal data will be registered by using electronic data processors.

---

**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_

## General Conditions

### Cancellations of Congress participation

Notice of cancellation should be sent in writing only to the Congress Office CPO HANSER SERVICE. In case of cancellation by 1 August 2008 the payment will be refunded, minus a handling charge of EUR 50. No refund will be made after 1 August 2008. Registrations will be confirmed if payment is received by 15 September 2008. Should the payment be received after this date, you will receive your confirmation at the conference counter. Please bring a copy of your bank remittance with you.

### Changes to the Congress program

In the event of cancellations by speakers or other changes in the main conference program, no full or partial refund of the registration fee can be made.

### Hotel reservation

Your reservation is binding on the hotel only if you guarantee it by providing your credit card details. Please pay your hotel costs directly upon departure. If you fail to honour a booking, the hotel is entitled to charge the agreed costs for the whole booked period to your credit card account if the hotel cannot resell the room. Please also note the general terms and conditions for hotel bookings: Upon CPO HANSER SERVICE confirming a reservation, a binding contract for the provision of hotel accommodation arises between the ordering party (the guest) and the hotel arranged by CPO HANSER SERVICE. Both parties are under the obligation to perform their duties under the contract regardless of the duration of the contract. If the hotel fails to provide the reserved room, it is liable to the guest for damages. The guest undertakes to pay the agreed price even if he or she fails to make use of the reserved room. In the event of cancellation by 28 May 2008 a handling charge of EUR 25 will become due. After this date the hotel will charge additional cancellation fees. Please address all communication concerning any modifications and cancellations to your reservation to the congress office CPO HANSER SERVICE.

### Liability

CPO HANSER SERVICE is liable in keeping with diligence required of a prudent businessman, according to the laws of the Federal Republic of Germany. Regardless of course in law the liability of CPO HANSER SERVICE shall be limited to damages which are caused with aforethought or by gross negligence. However, this shall not affect the liability of the congress organiser and of the persons or organisations responsible for providing means of transport or other services. The participants take part in all excursions at their own risk. Verbal agreement can only be considered as binding when confirmed by CPO HANSER SERVICE in writing.

### Place of performance, venue of jurisdiction

Brussels shall be the exclusive place of performance and Hamburg venue of jurisdiction for all parties. The laws of the Federal Republic of Germany shall apply.